

**Role: Private Equity Intern**

**Overview:**

Private Equity Interns will learn to perform many market research and marketing campaign activities, supporting both Acta Ventures and its search fund partner Keelboat Capital. Interns will also have the opportunity to learn from detailed valuation analyses during the course of the internship.

Throughout the course of the nine weeks, interns will observe all components of the deal cycle in the Entrepreneurship through Acquisition (ETA) / Search Fund field. A speaker series, comprised of industry leaders as well as workshops with Acta’s managing partners, will review the tactical and strategic elements of buying a small business. Additionally, resume and interview preparation sessions will assist with interns who are looking to enter the finance space post-graduation.

This is an unpaid role and is eligible for academic credits based on the student's university policies.

**Experience:**

*Marketing*

o Observe first-hand how to customized customer outreach using public and private resources

o Learn to perform market research of targeted industries

*Corporate Development*

o Learn to evaluate opportunities using quantitative framework and qualitative assessments

o Follow acquisition targets from initial contact to potential close

**Duration:** Spring (January 22nd to April 12th), Summer (May 28th to August 16th)

**Time Commitment:** 15-20 hours/week; flexible time off policy

**Location:** >75% of time on-campus at Tepper School of Business at Carnegie Mellon University

**Compensation**:

* Unpaid
* Academic credits may be available based on school’s policy
* Interns are eligible for pre-approved reimbursable expenses, such as travel costs, during the course of the internship

**Requirements:**

* Incoming Sophomores & Juniors
* Ability to travel in Carnegie Mellon office
* History of high academic achievement
* Self-motivated with high initiative
* Quick learner
* Proficient in Microsoft Excel
* Strong writing skillset

*Please Note that all Private Equity Interns must sign the NDA and Non-Compensation Acknowledgement prior to the start of the internship.*